

27th Annual Government Procurement Conference

Wednesday, April 19, 2017 Walter E. Washington Convention Center, Washington, DC 8:00 a.m. – 4:00 p.m.



On-Site Industry Attendee Registration Form

The cost to attend the 27th Annual Government Procurement Conference on April 19, 2017 is \$250 per person.

What is included in the attendee registration fee?

- · Access to seminars
- · Access to exhibit hall mix of small businesses, prime contractors, and approximately 100 government booths
- Opportunity to participate in Matchmaking appointments while space is available AT CAPACITY
- · Continental breakfast
- Conference materials conference program with contact information and tote bag
- Please note: In an effort to give our participants more choices, lunch is not included in the registration fee. The Walter E. Washington Convention Center has the following food outlets available in the food court: Annie Anne's Pretzels, Wings Over DC, Bone Doctors Barbecue Grill and Freschetta Pizzeria. In addition, there are countless eateries in the area within walking distance.

Refund/Cancellation Policy:

No refunds will be issued.

Registration Information

	Please check here if your organization is also exhibiting at this event (you will receive an exhibitor badge)									
Sa	utation Fi	rst Name	Last Name							
Titl	e									
			State Zip							
Ph	one	Cell	Email							
Is this your first time participating in the Government Procurement Conference O Yes O No										
If n	ot, it is recommended pe of Business (Women Owned	that you do so prior to Check all the apply) Minority Owned 8(a) Participant								
Ok	ot-out									
	Please check here i	f you do NOT want FBC	to notify you about other conferences in your area.							
	Please check here i of interest to you.	f you do NOT want any	vendors to notify you about technology products or services that may be							



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Billing Information	
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Credit Card: Amex	MC Visa	Exp Date: /	Credit Card #:	CSC:	
Name on card:			_ Authorized Signature:		
CC Billing Address:					
-	Street	City	State	Zip	
ATTENDEE SIGNAT	ΓURE:			Date:	
		I agree to the Term	s and Conditions.		

Attendee Terms & Conditions

- 1. The Attendee, when making application to participate, accepts and agrees to comply with the conditions of this contract governing the conduct of and participation in this exhibit. Attendee further agrees that this contract is binding on all parties and can be amended only in writing by both parties hereto.
- 2. Neither FBC nor the Federal Government assumes responsibility or liability for any theft, damage or loss by any cause of property to the Attendee, his/her agents, or employees, nor for any injury that may occur to Attendee, his her agents or employees.
- 3. Attendee agrees to hold FBC harmless, and to reimburse the same for any judgements, settlements, costs or other expenses (including legal fees) to which it may be subject, for any injury, damage, loss, or harm resulting or occurring to anyone (including, but not limited to, visitors) which may result directly or indirectly from or in connection with the activities and conduct of the Attendee and the Attendee's employees or representatives.
- 4. FBC will not be liable for fulfillment of this contract due to any of the following causes: by reason of the building being destroyed by fire, acts of God, strikes, the authority of the law, or for any other causes beyond the FBC control.
- 5. Pre-show advertising and promotions are at the discretion of FBC.
- 6. Demonstrations and Interviews. All activities within the exhibit space must be conducted in such a way as not to infringe on the rights of other Attendees, Exhibitors, or other participants.
- 7. The Attendee agrees to comply with local fire and safety regulations.
- 8. Any cancellation requests must be received in writing or by email by 5:00 p.m. EST March 20, 2017 to be eligible for a refund of the entire registration fee. Cancellation requests received after March 20, 2017 and before 5:00 p.m. EST April 4, 2017 will be subject to a 25% cancellation fee. After 5:00 p.m. EST April 4, 2017 the attendee shall be liable for 100% of the registration fee. Refunds/ cancellations will not be made after the cancellation deadline due to a participant not receiving a matchmaking appointment.
- 9. There will be a 25% re-processing fee for any request to change to a different payment type or credit card. Requests must be made in writing to Federal Business Council.
- 10. Inclement Weather: FBC will hold conference activities as scheduled during times of inclement weather, unless notified otherwise. FBC will not honor requests for refunds, credits, etc. for attendees who do not to participate.
- 11. FBC reserves the right to dismiss from the event at anytime any attendee whose activities, behavior, or conduct is found, in FBC's opinion, to be objectionable to or infringe upon the rights of other attendees, exhibitors, sponsors, hosts, or other participants. FBC reserves the right to dismiss from the event at anytime any attendee whose activities, behavior, or conduct is found, in FBC's opinion, to be inconsistent with the purpose of, or successful operation of the event. No liabilities or damages whatsoever against the FBC or any of its representatives, agents, or members shall be incurred because of such dismissals.
- 12. All attendee fees are due in advance. Reservations are taken on a first-come, first-serve basis according to receipt of payment. Reservations are not transferable.
- 13. Attendee will be liable for any expenses, including reasonable attorney's fees and credit card fees associated with charge backs.
- 14. FBC reserves the right to cancel or change the date of a show at anytime.
- 15. Prices listed are subject to change without notification. Any prices from prior publications of this contract are invalid.