

2018 EIA ENERGY CONFERENCE

JUNE 4 & 5 • WASHINGTON, DC

ATTENDEE REGISTRATION FORM

Completion of this registration form constitutes an agreement between the attendee and the Federal Business Council, Inc.

Attendee Type (please select one):

- General Registration Attendee: \$470
 Student registration (Must Show a Student ID): \$125.00

Cancellation/Refund Policies

Any cancellation requests must be received in writing or by email no later than 5:00 p.m. Daylight Savings Time DST Saturday, May 5, 2018, to be eligible for a refund of the entire registration fee. Cancellation requests received after Saturday, May 5, 2018, and before 5:00 p.m. DST on Sunday, May 20, 2018, will be subject to a 25% cancellation fee. After 5:00 p.m. DST on Sunday, May 20, 2018, the attendee shall be liable for 100% of the registration fee. There is a 25% reprocessing fee to change a payment once payment has been received. Email inquiries to tina@fbcinc.com.

Your Classification (please select one):

- | | | |
|--|--|--|
| <input type="radio"/> Academia | <input type="radio"/> Federal DoE non EIA | <input type="radio"/> Other |
| <input type="radio"/> Banking/Financial | <input type="radio"/> Foreign Government | <input type="radio"/> Private Citizen |
| <input type="radio"/> Consultant/Research | <input type="radio"/> Industry-Energy | <input type="radio"/> Speaker |
| <input type="radio"/> Federal - All other agencies | <input type="radio"/> Industry - Non-Energy Commercial | <input type="radio"/> State/Local Government |
| <input type="radio"/> Federal-EIA | <input type="radio"/> Media* | <input type="radio"/> Trade Association |

*Media require a payment code – contact Jonathan.Cogan@eia.gov for code. Code: _____

Registration Information:

Salutation (Dr, MAJ, etc.) _____ First Name _____ Last Name _____

Job Title _____

Organization _____

Address _____

City _____ State _____ Zip _____ Country _____

Phone _____ Email _____

Is this your first time attending the EIA Conference? Yes No

*I allow my contact information to be made available to other conference attendees. Yes No

Please Note: This contact information will include **name/title/organization/e-mail/phone** and may be shared with over 900 conference participants. Only those participants that agree to be included on the final participation list will be eligible for receiving it. Selecting “No” will exclude you from receiving the final participant list.

- Please check here if you do NOT want FBC to notify you about other conferences in your area.
 Please check here if you do NOT want any vendors to notify you about technology products or services that may be of interest to you.

Credit Card Information:

Circle One: Amex / MC / Visa Exp Date: ___/___/___ Card Number: _____ CSC#: _____

Name on card: _____ Authorized Signature: _____

CC Billing Address: _____
Street City State Zip

ATTENDEE SIGNATURE: _____ **DATE** ___/___/___
I agree to the following Terms and Conditions

Attendee Terms & Conditions
2018 EIA Energy Conference

1. The Attendee, when making application to participate, accepts and agrees to comply with the conditions of this contract governing the conduct of and participation in this exhibit. Attendee further agrees that this contract is binding on all parties and can be amended only in writing by both parties hereto.
2. Neither FBC nor the Federal Government assumes responsibility or liability for any theft, damage or loss by any cause of property to the Attendee, his/her agents, or employees, nor for any injury that may occur to Attendee, his her agents or employees.
3. Attendee agrees to hold FBC harmless, and to reimburse the same for any judgments, settlements, costs or other expenses (including legal fees) to which it may be subject, for any injury, damage, loss, or harm resulting or occurring to anyone (including, but not limited to, visitors) which may result directly or indirectly from or in connection with the activities and conduct of the Attendee and the Attendee's employees or representatives.
4. FBC will not be liable for fulfillment of this contract due to any of the following causes: by reason of the building being destroyed by fire, acts of God, strikes, the authority of the law, or for any other causes beyond the FBC control.
5. Pre-show advertising and promotions are at the discretion of FBC.
6. Demonstrations and Interviews. All activities within the exhibit space must be conducted in such a way as not to infringe on the rights of other Attendees, Exhibitors, or other participants.
7. The Attendee agrees to comply with local fire and safety regulations.
8. Any cancellation requests must be received in writing or by email no later than 5:00 p.m. Daylight Savings Time DST Saturday, May 5, 2018, to be eligible for a refund of the entire registration fee. Cancellation requests received after Saturday, May 5, 2018, and before 5:00 p.m. DST on Sunday, May 20, 2018, will be subject to a 25% cancellation fee. After 5:00 p.m. DST on Sunday, May 20, 2018, the attendee shall be liable for 100% of the registration fee.
9. There is a 25% reprocessing fee to change a payment once payment has been received. Email inquiries to tina@fbcinc.com.
10. Meals: Fees for any meal functions are non-refundable after the cancellation deadline, regardless if you participate or not.
11. Inclement Weather: FBC will hold conference activities as scheduled during times of inclement weather, unless notified otherwise. FBC will not honor requests for refunds, credits, etc. for attendees who do not to participate.
12. FBC reserves the right to dismiss from the event at anytime any attendee whose activities, behavior, or conduct is found, in FBC's opinion, to be objectionable to or infringe upon the rights of other attendees, exhibitors, sponsors, hosts, or other participants. FBC reserves the right to dismiss from the event at anytime any attendee whose activities, behavior, or conduct is found, in FBC's opinion, to be inconsistent with the purpose of, or successful operation of the event. No liabilities or damages whatsoever against the FBC or any of its representatives, agents, or members shall be incurred because of such dismissals.
13. All attendee fees are due in advance. Reservations are taken on a first-come, first-serve basis according to receipt of payment. Reservations are not transferable.
14. Attendee will be liable for any collection expenses, including reasonable attorney's fees and credit card fees associated with charge backs.
15. FBC reserves the right to cancel or change the date of a show at any time.
16. Prices listed are subject to change without notification. Any prices from prior publications.



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Please fax both completed pages to (301) 206-2950