

34<sup>th</sup> Annual

# GPC

Government Procurement Conference

April 16, 2025 | Walter E. Washington Convention Center

Brought to you by

**FBC**

## On-Site Attendee Registration Form

The 34th Annual Government Procurement Conference (GPC) is free for Federal Government Employees or Military (with Government ID) and costs \$350.00 for Industry/Contractor **per person**.

### What is included in the attendee registration fee?

- Access to seminars
- Access to exhibit hall – mix of small businesses, prime contractors, and government booths
- Conference materials – conference program with contact information, lanyard and tote bag **(while supplies last)**
- **Matchmaking is currently full.** You can visit the matchmaking area to see if any last-minute spots become available
- **Please note:** To give our participants more choices, **lunch is not included** in the registration fee.

**Refund/Cancellation Policy:** No refunds will be issued.

## REGISTRATION INFORMATION

**ATTENDEE SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*I agree to the Terms and Conditions on the Back*

Classification: ☐ Government/Military ☐ Industry

Salutation \_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_

Agency/Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Is this your first time participating in the Government Procurement Conference ☐ Yes ☐ No

### Opt-out

- ☐ Please check here if you do NOT want FBC to notify you about other conferences in your area.
- ☐ Please check here if you do NOT want any vendors to notify you about technology products or services that may be of interest to you.

## FOR INDUSTRY PARTICIPANTS

### Type of Business (Check all the apply)

- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> Women Owned      | <input type="checkbox"/> Minority Owned   | <input type="checkbox"/> Veteran Owned      | <input type="checkbox"/> Service Disabled Veteran Owned |
| <input type="checkbox"/> US Citizen Owned | <input type="checkbox"/> 8(a) Participant | <input type="checkbox"/> HUB Zone Certified | <input type="checkbox"/> Small Disadvantaged Business   |
| <input type="checkbox"/> Small Business   | <input type="checkbox"/> Large Business   |   |   |

### Payment Information

☐ **Scan Credit Card On-Site** ☐ **Process Credit Card Information Below**

Credit Card: Amex | MC | Visa Exp Date: \_\_\_\_ / \_\_\_\_ Credit Card #: \_\_\_\_\_ CSC: \_\_\_\_\_

Name on card: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_ - \_\_\_\_\_

CC Billing Address: \_\_\_\_\_

Street

City

State

Zip

Federal Business Council, Inc. | 8850 Stanford Blvd, Suite 1900, Columbia, MD 21045 | (800) 878-2940 | FAX (301) 206-2950

## 34th Annual Government Procurement Conference

# Attendee Terms & Conditions

1. The Attendee, when applying to participate, accepts and agrees to comply with the conditions of this contract governing the conduct of and participation in this exhibit. The attendee further agrees that this contract is binding on all parties and can be amended only in writing by both parties hereto.
2. Neither FBC nor the Federal Government assumes responsibility or liability for any theft, damage, or loss by any cause of property to the Attendee, their agents, or employees, nor for any injury that may occur to Attendee, their agents, or employees.
3. Attendee agrees to hold FBC harmless, and to reimburse the same for any judgements, settlements, costs or other expenses (including legal fees) to which it may be subject, for any injury, damage, loss, or harm resulting or occurring to anyone (including, but not limited to, visitors) which may result directly or indirectly from or in connection with the activities and conduct of the Attendee and the Attendee's employees or representatives.
4. FBC will not be liable for fulfillment of this contract due to any of the following causes: by reason of the building being destroyed by fire, acts of God, strikes, the authority of the law, or for any other causes beyond the FBC control.
5. Pre-show advertising and promotions are at the discretion of FBC.
6. Demonstrations and Interviews. All activities within the exhibit space must be conducted in such a way as not to infringe on the rights of other Attendees, Exhibitors, or other participants.
7. The Attendee agrees to comply with local fire and safety regulations.
8. No Refunds will be issued.
9. There will be a 25% re-processing fee for any request to change to a different payment type or credit card. Requests must be received by email to [cindy@fbcinc.com](mailto:cindy@fbcinc.com).
10. Inclement Weather: FBC will hold conference activities as scheduled during times of inclement weather, unless notified otherwise. FBC will not honor requests for refunds, credits, etc. for attendees who do not participate.
11. Meals are not included with the registration.
12. FBC reserves the right to dismiss from the event at anytime any attendee whose activities, behavior, or conduct is found, in FBC's opinion, to be objectionable to or infringe upon the rights of other attendees, exhibitors, sponsors, hosts, or other participants. FBC reserves the right to dismiss from the event at any time any attendee whose activities, behavior, or conduct is found, in FBC's opinion, to be inconsistent with the purpose of, or successful operation of the event. No liabilities or damages whatsoever against the FBC or any of its representatives, agents, or members shall be incurred because of such dismissals.
13. All attendee fees are due in advance. Reservations are made on a first-come, first-serve basis according to receipt of payment.
14. Attendee will be liable for any expenses, including reasonable attorney fees and credit card fees associated with charge backs.
15. FBC reserves the right to cancel or change the date of a show at any time.
16. Prices listed are subject to change without notification. Any prices from prior publications of this contract are invalid.
17. Attendee has read the FBC Privacy Policy stated on the [website](#). Additionally, the Attendee consents that their basic contact information may be used by FBC to notify the Attendee of future events and may be provided to exhibitors or event sponsors for networking purposes. The Attendee may withdraw consent from FBC at any time in the future.

**8850 Stanford Blvd • Suite 1900 • Columbia • MD • 21045**  
**Phone 301-206-2940 • Fax 301.206.2950**

